Comparison of Strategic Management and Leadership System Series with Next-Generation Management, Leadership, and Organization Development book

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	R.D. Cecil Mgm't Series (Booklets)	# Pages	Next-Generation Management, Leadership & Org'n Development	# Pages
Total Number Pages	1056		500	
Page Format				
Page Size	8 1/2" x 11"		9 7/8" x 7 3/4"	
Columns	2 Columns		1 Column	
Equal to # of Standard Size Book Pages	2		1.25 (approx.)	
Total # of Standard Book Pages	2112 (approx.)		625 (aprox.)	
Usage recommended for...	Course Professors/Instructors and Seminar Leaders/Presenters		Students and Trainees or Seminar Participants	
Number of Models, Figures, Tables & Exhibits	386		100	
Number of D-I-Y Tools or Templates	350 (approx.)		0	
	Series Introduction	9	Ch 1- Introduction	16
	Initial Description of Series' Next-Gen MD/OD Project	8	Ch 1 - Initial Perspectives on Management Functions and Processes	13
	Introduction	6	Ch 2 - Initial Perspectives on Management Functions & Processes	11
	Management/Leadership Think-Work Functions		**Management/Leadership Think-Work Functions**	
	Analyzing	35		0
	Analyzing Addendum →	14	Ch 3 - The Analysis Phase	20
	Planning Phase: General →	23	Ch 4 - Planning Phase Functions	(39 Total)
			Intro	16
	Goal Setting →	23	Goal Setting	10
	Planning →	23	Planning	4
	Budgeting →	61	Budgeting	9
	Formulating Policies, Rules, and Procedures →	11	Formulating Policies, Rules, and Procedures	0
	Decision Making			
	Decision Making - Part 1 →	31	Ch 5 - Decision Making	18

R.D. Cecil Mgm't Series (Booklets)	# Pages	Next-Generation Management, Leadership & Org'n Development	# Pages
Decision Making - Part 2: Analytic Techniques and Tools	56		0
Implementation Functions of Management		Ch 6 - **Implementation Functions of Management**	
Organizing	10	Organizing & Delegating	2
Delegating	13		
Staffing and Guiding Activities	7	Staffing and Guiding Activities	4
Controlling and Evaluating Performance	5	Controlling and Evaluating Performance	4
Time Management	23	Ch 7 - Managing Time	16
Strategic/Long-Range and Annual Steps	72		0
Leadership Addendum	27		0
Management & Leadership Skills		**Management & Leadership Skills**	
The Individual: A System of Characteristics	57	----	0
Organizational Behavior	27	----	0
Managerial & Leadership Behavior		Managerial & Leadership Behavior	
Managerial and Leadership Styles	60	Ch 8 - Managerial and Leadership Styles	29
Checklist of Hi Task/Hi People Attitudes and Behavior	26		0
Non-Personal Influences on Managerial & Leadership Behavior	63	Ch 9 - Major Non-Personal Influences on Managerial Behavior	17
Personal Influences on M&L Behavior	62	Ch 10 - Personal Influences on Managerial Behavior	41
Describing & Comparing One Best Style & Situational Approaches	40	Ch 11 - Unifying One Best Style and Situational Theories	12
MD & OD Implications of Parts 1 through 4	8	Ch 12 - Summary & Socio-Technical Influences on MD/OD	16
Individual Problem Solving and Decision Making	16	Ch 13 - Individual Problem Solving and Decision Making	28
Interpersonal Relations - Part 1:	54		

R.D. Cecil Mgm't Series (Booklets)	# Pages	**Next-Generation Management, Leadership & Org'n Development**	# Pages
Persoanl Influences			
		Ch 14 - Perspectives on Interpersonal	40
		Relations	
Interpersonal Relations - Part 2:	72		
Patterns of Behavior			
Effective Communication	25	Ch 15 - Effective Communication	20
Team Think-Work in Organizations	30	Ch 16 - Guiding & Participating in	22
		Team Think-Work	
Individual and Organizational	23	Ch 17 - Better Individual and	32
Learning		Organizational Learning	
Summary, Synthesis, & the	29	Ch 18 - Unified Practice of Management	20
Unified Practice of Management		(and Leadership) Model	
(and Leadership) Model (UPoM)			
+ Appendix: Major Management	7		12
Gurus' Concepts			
Total 8½" x 11" 2-Column Pages	**1056**	Total Pages*	**432**
		(* not include Reference pages, some	
		Intro pages, and some misc. pages)	